



## Welcome to your CBPP member newsletter

We hope you enjoy the fresh look and feel, with content tailored more toward your needs. This newsletter provides an overview of the performance of the Canadian Baptist Pension Plan (CBPP), as well as some exciting developments to watch for in 2018.

### Year in review

2017 was a great year for our plan. Global stocks were up, driven by corporate earnings growth. Some markets achieved record highs, and bonds also generated solid returns. As a Defined Contribution (DC) plan member, you benefit from opportunities to grow your savings in strong investment markets, and 2017 was a good year to take advantage of those opportunities. The CBM funds had strong returns last year, consistently beating the market. Here is an overview of the returns as of December 31, 2017. You'll find more details on the fund returns, as well as year-over-year comparisons, on page 2.

CBM Conservative Fund	CBM Moderate Fund	CBM Balanced Fund	CBM Aggressive Fund	CBM Retirement Fund
5.8%	8.1%	9.0%	11.1%	7.3%

### Looking ahead

As we move into 2018, we continue to look at ways to improve your experience as a Canadian Baptist Pension Plan (CBPP) member. We want to make sure you have the resources you need to help you plan for retirement. That's why we're embarking on a comprehensive communications strategy to keep our plan members informed and engaged. Here's what you can expect in the coming months:

- A refreshed look and feel to our member communications, including this newsletter,
- More frequent member updates through a biannual newsletter, and
- A new consolidated website, scheduled to launch in early spring 2018, which will be your go-to hub for pension- and benefits-related information.

### Did you know?

The Canadian Baptist Pension Plan ranks **#41** on the list of Top DC Plans in Canada by asset size (according to Benefits Canada's annual ranking). The list includes highly successful DC plans like IBM CANADA, Sobeys and Royal Bank of Canada, to name just a few. As a CBPP member, you're in good company!

## What's inside

Understanding your plan | Fund performance | Asset mix summary  
Focus on retirement planning | The ABCs of TFSAs | Key contacts

# Understanding your plan

The CBPP is an important and valuable part of your compensation, and a key tool to help you secure your financial future. Being a CBPP member comes with some important benefits:

**Employer matching** – When you contribute 6% of your earnings to the CBPP, your employer matches that contribution, automatically doubling your plan investment. With all your day-to-day expenses, it can be hard to put money aside. Making regular CBPP contributions via payroll deduction is a convenient and easy way to save for the future.

**Lower fees** – Because the CBPP has a large pool of assets, the fund management fees you pay as a plan member are 0.62% – much less than the 2.00% to 2.50% you'd typically pay in the retail market. Lower fees means more money stays in your account – and, over time, those savings can have a significant impact on your retirement income.

**Special access to funds and professional management** – The funds within the CBPP were designed exclusively for your plan – in fact, most of them aren't even marketed to the general public. As a CBPP plan member, you also benefit from the experience and expertise of some of Canada's leading investment managers.

## Fund performance & asset mix

Our plan is a DC pension plan. This means the contributions are fixed, but the benefits at retirement will vary based on the performance of your investments and your account balance at retirement. You choose how to invest your contributions and those made by your employer. The CBPP offers fund options across the risk/reward spectrum: from the low-risk money market fund, to higher-risk funds such as the CBM Aggressive fund.

It's important to choose funds that match your risk tolerance and your time horizon to retirement. It's also important to check your risk tolerance profile periodically. If you haven't done so lately, visit the Sun Life website to review your profile at [www.mysunlife.ca](http://www.mysunlife.ca).

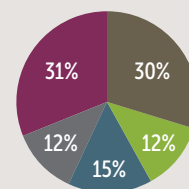
To see how the funds are performing, we compare the returns to an index, or the market average. The CBM funds have consistently outperformed the index over a 10-year period.

Canadian Baptist Pension Fund Performance Summary (as of December 31, 2017)				
Rate of return	1-year	3-year	5-year	10-year
<b>CONSERVATIVE</b>				
CBM Conservative Fund	<b>5.8%</b>	<b>5.0%</b>	<b>6.5%</b>	<b>5.9%</b>
CBM Conservative Index	5.3%	4.8%	5.7%	5.6%
<b>MODERATE</b>				
CBM Moderate Fund	<b>8.1%</b>	<b>6.3%</b>	<b>8.6%</b>	<b>6.2%</b>
CBM Moderate Index	7.3%	6.2%	7.7%	6.1%
<b>BALANCED</b>				
CBM Balanced Fund	<b>9.0%</b>	<b>6.9%</b>	<b>9.8%</b>	<b>6.1%</b>
CBM Balanced Index	8.3%	6.7%	8.5%	5.8%
<b>AGGRESSIVE</b>				
CBM Aggressive Fund	<b>11.1%</b>	<b>8.4%</b>	<b>12.1%</b>	<b>6.5%</b>
CBM Aggressive Index	10.3%	8.2%	10.5%	6.1%
<b>RETIREMENT</b>				
CBM Retirement Fund	<b>7.3%</b>	<b>6.2%</b>	<b>8.5%</b>	<b>n/a</b>
CBM Retirement Index	7.2%	6.1%	7.6%	5.7%

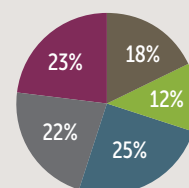
**Important note:** Returns for periods greater than 1 year are annualized. Returns are calculated using the pooled fund returns, gross of fees. Individual returns will differ due to factors such as investment management fees and timing of contributions. Past performance of a fund is not necessarily indicative of future performance. For a full list of the available investment funds – and to see how your personal investments performed in 2017 – visit the Sun Life Plan Member website at [www.mysunlife.ca](http://www.mysunlife.ca).

## ASSET MIX SUMMARY (as of December 31, 2017)

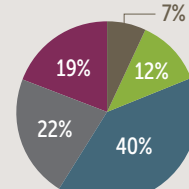
### CONSERVATIVE



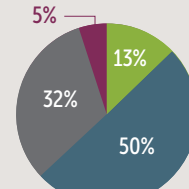
### MODERATE



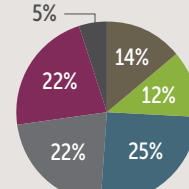
### BALANCED



### AGGRESSIVE



### RETIREMENT



- Mortgages
- Real Estate
- Canadian Equity
- Foreign Equity
- Bonds
- Short Term

# Focus on retirement planning

Even if your retirement seems a long way off, it's important to start planning now for the future. But did you know you have access to free retirement planning resources through the CBPP?

For help, just call **Sun Life at 1-866-224-3906 (Option 1) between 8 a.m. and 8 p.m. EST, Monday to Friday**, and speak to a Retirement Consultant. They can help you figure out how to protect the income you've already earned in the plan, and find the best path to reach your retirement income goals.

## When you're "READY TO RETIRE" ...

The CBPP can help you save for the future – but what happens when you're ready to convert those funds into retirement income? What are your options, and how do you choose? When you're ready to start using the retirement income you've accumulated, you can do one of the following:

1. Keep the funds in the CBPP and purchase a Group LIF/RIF;
2. Purchase an annuity, which provides a life-long income stream, from an insurance company such as Sun Life; or
3. Transfer the funds out of the plan to a locked-in retirement investment/income vehicle—such as a locked in retirement account (LIRA) or a life income fund (LIF)—at a financial institution.

Not all plans offer the first option, but our plan does. And it comes with some important advantages. Keeping your money in the CBPP when you retire

allows you to maintain many of the same benefits you have now as an active member. You will pay significantly lower investment fees than what you would pay to invest your funds at your local bank. You'll also benefit from ongoing professional management of your assets. The choice is yours.

As you near retirement, there are many resources available to help you make these important decisions. If you're within six months of retiring, the CBPP provides you with two hours of financial counseling through the READY TO RETIRE service. Their financial and investment professionals will walk you through your options, and they'll even help you fill out the necessary forms. Best of all, there's no cost to you!

You can find more information on READY TO RETIRE on your region's website. To take advantage of this service, email Proteus at [readytoretire@proteusperformance.com](mailto:readytoretire@proteusperformance.com).



# What you need to know before you file your tax return

Your pension information is reported on the T4 statement you receive from your employer. Be sure to carefully check this information and ensure it's accurate before you file your tax return.

Here's an overview of the information you'll need to provide when you file your taxes:

<b>Box 20</b>	The total of your regular pension contributions, plus any voluntary contributions you made during the year.
<b>Box 50</b>	The Canadian Baptist Pension Plan's registration number with the CRA: 0345769
<b>Box 52</b>	The total of your contributions (Box 20) and your employer's contributions. If you didn't make any additional voluntary contributions, this amount will be double the number in Box 20.

Please contact your treasurer if there are any errors or issues with the pension information reported. If your treasurer can't resolve the issue, he/she should contact your Convention/Union office for help.

# The ABCs of TFSAs



In addition to your DC pension plan, you also have access to a tax-free savings account (TFSA). With a TFSA, you can save up to \$5,500 every year and watch it grow tax-free!

Some of the key benefits of a TFSA include:

**Flexibility** – You can make regular or lump sum contributions at any time during the year.

**Tax advantages** – Your contributions will grow tax-free, and you can withdraw them whenever you want without paying tax.

**Carry forward** – As with an RRSP, you can carry forward unused contribution room every year. If you make a withdrawal, that amount will be added to your contribution room for the next year.

**No age limits** – Unlike an RRSP, there's no age limit for contributing, and you aren't required to start drawing retirement income from your TFSA at age 71.

To start contributing to a TFSA, you can send a cheque to Sun Life or contact Sun Life for the Automatic Cheque Plan (ACP) form. You can also make a lump sum contribution at any time through the Sun Life plan member website: [mysunlife.ca](http://mysunlife.ca).

## WE WANT YOUR INPUT!

How well do you understand the CBPP and how it works? Are you getting all the information you need? Complete our pension communication survey and let us know what you think:

<http://bit.ly/CBcommSurvey>

## KEY RESOURCES AND CONTACTS

Have questions? Need help? Our plan providers are here for you – and they're always working hard to make sure your plan runs smoothly.

**Proteus** – Log on to the Proteus Member Portal to read current and past member newsletters and performance reports at:

[proteusperformance.com/member](http://proteusperformance.com/member)

User ID: CB

Password: pension

**Sun Life** – Review your investments and account balance, and access more retirement planning resources and tools at:

[www.mysunlife.ca](http://www.mysunlife.ca)

1-866-733-8613

## A final word

This newsletter has been prepared exclusively for Canadian Baptist Pension Plan members. It is not intended to be comprehensive or to provide advice. If there are any differences between the information provided in this newsletter and any legal documents that govern the delivery of benefits, the legal documents will apply.